

Serial No _____

DEFENCE HOUSING AUTHORITY ISLAMABAD

To: **Security Office Phase** _____

Subject: **Form for Issuance of NOC - Renting of Plaza/ Floor/ Shop**

I intend renting out my Plaza No _____ Floor _____ Shop No _____
Street/ Lane No _____ Sector _____ Phase _____. Tenant's particulars
are as under:-

Tenant's Name & CNIC No: _____

Father's Name: _____

Profession: _____

Title/ Nature of Business: _____ No of likely employees: _____

Detail of Vehs (Regn No, Make & type) _____

Present Address: _____

Permanent Address: _____

Contact No: _____

Photocopies of following documents are attached:-

- CNIC of tenant and owner.
- Rent agreement.
- Building Control Permission Letter for occupation of plaza or DHA allotment letter of the plaza/ shop.
- Attested copy of power of attorney, in case power of attorney is given by owner.
- Police verification form of the tenant.

Kindly issue NOC so that tenant can shift in. I take the responsibility to ensure that tenant will adhere to DHA Byelaws/ instructions. In case of violation of DHA Byelaws, the management of DHA shall discontinue the utility services of my plaza. I will have no objection and undertake to get the plaza/ floor/ shop vacated from above mentioned tenant.

(Name of plaza/ floor/ shop owner)

Owner's Signature

Membership No _____

Date _____

Home Address: _____

Contact No: _____

Business Approval by BD Dte: _____

Receipt for Deposit of NOC Documents in DHA I-R

- a. Name of Owner _____ Name of Tenant _____
- b. Documents checked and found correct (Plaza _____, Floor _____, Shop No _____,
Street/ Lane _____, Sec _____, Ph _____)
- c. Documents returned due to fol observations (if any) _____
- d. Checked by (Name) _____ Date _____
- e. Signature of receiving person _____