

From :

To: The Secretary
Defence Housing Authority Islamabad,

Subject: Authority Letter of Plot No. _____, Street No. _____, Sector _____,
Phase _____, M.S. No. _____.

1. I, _____
S/W/D/o _____
R/o _____
holding NIC No. _____ hereby Authorize

S/W/D/o _____
R/o _____
holding NIC No. _____, to submit/collect the
following documents on my behalf:-
 - a. To Submit – Request for out-standing dues.
 - b. To Collect – Account Statement / Statement of Dues
 - c. To Collect – Transfer Book
 - d. To Collect – NDC
2. Three Specimen signatures of the _____
are appended below:-

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3. The following documents are enclosed as desired please.
 - a. Photostat copy of allotment letter.
 - b. Photostat copy of NIC
 - c. Original letter “Request for outstanding dues” duly signed by me.

Dated : _____

Yours Faithfully